



One-Time Use Photography Contract:

Client

Name: _____

Address: _____

Cell: _____

Email: _____

Session Date: _____

Photographer:

Name: _____

Address: _____

Cell: _____

Email: _____

Time (Arrival and Departure): _____

Historic Carson House Grounds (Jubilee Arbor, Historic Barn, Kitchen Garden, and Front Lawn):

This package includes a changing area, escort by a Carson House representative, and access to the nine acre grounds. The price for this package is \$75.00. I understand that this package is for a two (2) hour session and additional time will be at the rate of \$20.00 per hour. Payment is due upon booking. Refunds will be made up to ninety (90) days in advance.

Historic Carson House Museum:

This package includes everything in the Grounds package plus access to the interior of the museum. Artifacts may be photographed only at the discretion of the Carson House staff escort. Photos of the museum interior must be started by 4 p.m. Notification of the equipment your photographer will use is required five (5) days in advance for staffing. The price of this package is \$125.00. I understand that this package is for a two (2) hour session and additional time will be at the rate of \$30.00 per hour. Payment is due upon booking. Refunds will be made up to ninety (90) days in advance.

Please make checks payable to the Historic Carson House, 1805 US Highway 70 West, Marion, NC 28752.

Conditions of Usage and Procedures for Reservations for Photography at the Historic Carson House

I. Conditions of Usage

Article I. Applications for photographic use of the Historic Carson House are accepted on a first come, first-served basis by the office of the HCH Executive Director at:

1805 Hwy. 70 West, Marion, NC 28752
(828) 724-4948
historiccarsonhouse@gmail.com

Reservations may be made by phone or in person during business hours or by email at least 48 hours in advance. Photographic release forms are available at the HCH Office during regular business, Monday thru Saturday 10 a.m. - 4 p.m. and Sunday 2 p.m. – 5 p.m., April through November. For reservations during the off-season, inquiries may be made via email; no exceptions.

Article II. The decision as to whether a proposed activity or event can be accommodated at the HCH rests with the HCH Board of Directors and their representative, the HCH Executive Director.

Article III. The HCH grounds may be scheduled for use any hour of the day; however, county noise ordinances take effect at 10 p.m. on Friday nights and 11 p.m. on Saturday nights. If clients disrupt neighboring facilities with excessive noise, the HCH is not responsible for any resulting penalties. The client should be aware of the aforementioned departure time indicated above and agrees, with the signature below, to vacate the premises by that time. Reservations for photography inside the museum must begin by 4 p.m., as stated above.

Article V. An approved reservation for the use of the HCH does not include admission to, or use of, other HCH facilities. In the case that admission to the HCH Museum is desired, arrangements must be made in advance with the HCH Executive Director.

Article VI. The HCH museum and grounds are a smoke-free environment. Smoking of tobacco or any substance not allowed by law is not permitted in the Historic Carson House, the Jubilee Arbor, or anywhere on the HCH property.

Article VII. Possession or use of firearms, knives, or any other weaponry is strictly forbidden. Exceptions may be made for antique firearms used for prearranged demonstration purposes only.

Article VIII. No objects can be permanently fastened to the HCH grounds or buildings by users employing nails, tacks, screws, or any object that leaves a permanent hole or mark on the structure. Judicious use of wire, tape, string, and other such objects are permitted as long as they are removed prior to the client's evacuation of the property.

Article IX. All decorations, furniture, food, etc. provided by the used during the photographic event must be removed immediately following the scheduled event. All garbage and refuse must be placed in the provided trash containers or removed from the property by the client; restrooms must be left clean and presentable: failure to do so will result in a cleaning fee billed to the photographer.

Article X. While fires are permitted in the Jubilee Arbor fireplace, the user is responsible for fire safety: all fires must be extinguished or carefully banked prior to the users departure from the HCH grounds. Users may provide their own wood or may purchase wood from the HCH. No fires are to be lit in the fireplaces in the museum.

II. Procedures for Photographic Use of the Historic Carson House Buildings and Grounds

I. Article I. Applications for use of the Historic Carson House grounds and buildings for photographic purposes are accepted on a first come, first-served basis by the office of the HCH Executive Director at:

1805 Hwy. 70 West, Marion, NC 28752
(828) 724-4948
historiccarsonhouse@gmail.com

Reservations may be made by phone, online, or in person. Reservation application forms are available at the HCH Office during regular business hours, Monday thru Saturday 10 a.m. – 4 p.m. and Sunday 2 p.m. – 5 p.m., April through November. For reservations during the off-season, inquiries may be made via email; no exceptions. For specific dates that are already booked, clients may sign up for a waitlist and be contacted at the 60 (sixty) day mark if the date becomes available. The waitlist does not guarantee a spot but helps the HCH staff contact interested clients who are tied to a fixed date that has been previously booked.

Article II. In order to schedule a photographic shoot on the Carson House grounds or museum, the Historic Carson House contracts the photographer to issue two photos from the event date to the Historic Carson House for use in marketing and publicity purposes. If a subject is in the photo, the Historic Carson House must have a signed disclaimer from the subject(s) stating that they understand their photo could be used in published material and the Historic Carson House maintains all rights to that photo in perpetuity. The photographer and subjects, by signing below, agree that the two (or more) photos sent to the HCH after the event are for the sole use of the Historic Carson House and they relinquish all rights to these photographs. In addition, the subject(s) and photographer agree not to use these photographs for their own commercial purposes.

Article III. The user agrees to be responsible for any injury to persons or damage to property that occurs during the users event. By signing the application the user acknowledges that they have read and understand this condition, and agree to indemnify and hold harmless from liability The Historic Carson House, or any of its affiliates, any personal injury or property damage that occurs at any time on the property of the HCH.

As a representative of the applicant, the undersigned acknowledges receipt and agrees to abide by the Conditions for the Usage of the Historic Carson House properties and grounds. Payment is due upon booking.

Photographer’s Signature: _____ **Date:** _____

Client Signature: _____ **Date:** _____

Subject Signature (if applicable): _____ **Date:** _____

HCH Director's Signature: _____ **Date:** _____